



Job Description

Warehouse Associate

Concord, Ontario, Canada

About H&K

H&K International is a leading global supplier of kitchen equipment and related services to the foodservice industry. With a long-established reputation for quality products, precision manufacturing and exceptional customer service, H&K delivers flexible, value-driven restaurant equipment solutions to major customers in North America, Latin America, Europe, Australia and Asia.

Summary: The candidate will work closely with both the Logistics Manager and Warehouse Supervisor. The candidate must have at least 5 years' experience working in a warehouse environment. The candidate must have experience in accurately picking and packing orders, operating a forklift and a prior forklift license is essential. The candidate must also have previous experience in loading full trailers where decking and safely stacking skids was required. The hours for the full-time warehouse position will vary but will be based on an 8-hour day. H&K may change these hours periodically and overtime will be asked when required.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Receiving of inbound product
- -Verifying of product to match PO's
- -Placing product into their proper allocated areas
- -Driving a forklift
- -lifting required (up to 50 lbs)
- -Shipping of outbound product
- -Accurately picking product from a pick list
- -Packaging orders and shipping completed product with paperwork
- -Other duties as required

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education/Experience:

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.