



Job Description Business Integration Specialist

About H&K

Founded in 1975, H&K International is a leading global supplier of stainless steel kitchen equipment to the food service industry with a long-established reputation for quality products, precision manufacturing and exceptional customer service. H&K delivers flexible, value-driven restaurant equipment solutions to major customers in North America, Latin America, Europe, Australia and Asia.

Summary

The Business Integration Specialist focuses on the management and support of H&K's key account projects including integration of best practices, procedures, and technology required to ensure success of strategic initiatives. This position serves as the primary liaison between H&K's Sales and Software Development Teams, as well as works with end customer regional teams as a main point of contact for mid to high level sources of project overall management assistance.

Essential Responsibilities

- Assist in the management of nationwide rollout programs and initiatives
- Manage the expectations and needs of our client at a high level in order to ensure program/project success
- Actively work with end customers as a primary contact for escalations, critical follow up, and overall program/project management
- Indirectly manage and support administrative staff by giving daily direction on strategic initiatives and adherence to project guidelines
- Write, build, and test project workflows for H&K's Project Management web tools that manage projects from beginning to end
- Work with H&K Software Development teams to provide overall web tool project requirements and thoroughly test to ensure accuracy
- Provide new and innovative ideas for increased efficiency and procedures across all departments
- Provide continuous support to all H&K departments on existing web tools and platforms
- Assist in the definition of steps and milestones in the implementation process

Education, Knowledge and Experience Requirements

- Bachelor's degree (B.A.) from four-year college or university
- Minimum of two years related experience and/or training; or equivalent combination of education and experience
- Excellent written and verbal communication, interpersonal, consensus building and project management skills
- Ability to successfully lead others

Please submit resume in Word format to opportunities@hki.com.

***No resumes will be considered without salary history and expectations.**

***No recruiters/staffing agencies will be considered in filling this position**



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H&K International offers a competitive benefits package including a comprehensive medical plan that includes short/long term disability, flexible spending account, life insurance, 401k (with 100% match up to 5% and immediate vesting), with eligibility after the first of the month following 12 months of continuous employment, tuition reimbursement, free online training courses and a business casual dress environment.