

PERPETUAL INVENTORY(PI) ASSOCIATE
Rugby, Warwickshire

Do you want to be part of a team with a Collaborative, creative, and inspiring working environment?
Then read on

Who are we?

H&K is a global international business that designs, manufacturers and supplies commercial kitchen equipment. It is a leading supplier of kitchen equipment to The McDonald's Corporation. Other important customers include Burger King, Subway, KFC, among others. Established in Europe in 1975, the company works closely with its clients to support their global expansion. Currently supplying to more than 30 countries, manufacturing plants are based in the USA, Mexico, and The United Kingdom. The group's headquarters are based in Dublin with the European plant and distribution centre based in Rugby UK.

Who are we looking for?

Are you an individual that prides yourself on accuracy and has great attention to detail? Here at H+K Equipment, we are looking for a Perpetual Inventory Associate in Rugby who have the attention to detail to ensure that all investigations into stock related items are accounted for.

The individual we are looking for would have experience within a similar role and working knowledge of Warehouse/stores background. The individual would be required to work as a team as well as using their own initiative when working on single tasks. The individual will also have an advantage if they have experience using a Warehouse Management system however training will be given and have the ability to build relationships with the Management team.

What will a typical day look like?

You will be reporting into the Warehouse General Manager and the broad outline of the role will be to provide stock accuracy within the Warehouse.

The role is a pro active role and will require the individual to have good communication skills along with the ability to focus and having accuracy skills.

What will you need to be successful in the Role?

Main Tasks and Responsibilities:

- Controlling perpetual inventory stock counting and accuracy checks
- Maintaining and managing inventory of stocked products which will include stock locations and profiles.
- Organising and maintaining the inventory floor area to ensure efficient material storage and handling and to ensure labelling systems on stock items.
- Creating and maintaining accurate written procedures for the primary inventory control functions and processes ensuring accuracy and integrity of the stock management system is implemented.
- Creating daily reports from the system on a weekly/monthly basis
- Perform ad hoc tasks as and when required.
- Investigate the root cause analysis of picking errors.

Knowledge and skills required:

- Minimum standards in English with good verbal and written skills
- Strong Mathematical skills
- Experience of dealing with stock inventory and investigations
- Solid understanding of Inventory management and warehouse flows
- Experience of using Warehouse Management System (WMS)
- Excellent communications skills having the ability to speak with senior management
- Having the ability to work under pressure within a fast-paced environment
- Willing to learn having the ability to work on own initiative
- Well Organised

We are looking to offer a competitive salary and benefits package for this role.

Should you wish to apply for this position please contact the HR department sending your CV & covering letter to the HR Manager Sharon Reid at sharon.reid@hki.com

Recruitment Agencies

At H+K International we fill most of our vacancies ourselves, through advertising and our own internal search processes.

On the rare occasions that we do require extra support we will only use agencies that we trust, and that are on our preferred supplier list (PSL).

All the agencies on our PSL have agreed to work by our terms and conditions, and they are the only agencies our HR Department will request or accept CVs from.

We are not able to accept speculative CVs from agencies not on our PSL, and we do not accept that CVs sent to us by non-PSL agencies constitute an introduction. Should we later engage with candidates that may have been forwarded to us in this manner, no fee will be payable.

We review our preferred suppliers periodically, if you are interested in being considered for our PSL please email the HR Department with your contact details and your areas of specialism.